**Hewelsfield and Brockweir
Parish Council**

Minutes of Parish Council meeting held on 2nd November 2021 at the Mackenzie Hall.

**Present:**  Cllr. Sinfield, Cllr. Harris, Cllr. Davies, Cllr. Brundle, Cllr. Haythornthwaite and the Parish Clerk. There were five members of the public in attendance.

**3343 Apologies**

Cllrs. Groves-Bond and Fox.

**3344 Declaration of Interest in Agenda Items**

Non declared.

**3345 Confirm Minutes of the Parish Council meeting held on 5th October 2021**

The Minutes of 5th October 2021 were confirmed. Proposed by Cllr. Brundle. Seconded by Cllr. Harris.

**3346 Finance**

3346.1 The Financial Statement as of 31st October was approved.

3346.2 Payments were agreed and cheques signed for:

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| **Payee** | **Service** | **Amount** |
| Ace Accountants | Payroll | £5.00  |
| Lynda Skuse | Clerk Salary & Expenses | £279.44  |
| HMRC | PAYE | £24.80  |
| AEB Price | Strimming | £80.00  |
| Henry Bendall | Cutting Verges | £120.00 |
| GAPTC | Training Course | £50.00 |

**3347 Annual Precept for 2022/23**

It was agreed that the Annual Precept should remain the same as this year and the Clerk was asked to inform the District Council of this decision.

**The Chairman offered the floor to members of the public to raise issues.**

Queries were raised by two parishioners concerning FHE22 which runs through a part of their gardens. As the footpath had not been used for a considerable number of years, a request by the parishioners to have it removed/diverted was being considered.

A request by parishioners had also been made to upgrade two footpaths to Bridleways – The Monks Path and the path behind FHE48. There was also a request for the maintenance and repair of footpaths to be resumed as many were overgrown and had deteriorated.

A parishioner stated that it can be a long and costly affair to remove a footpath, but diversions could also be sought. There was also a problem with access to FHE51, which it appeared had now been cleared.

**The Chairman reconvened the meeting.**

**3348 The Definitive Map**

Cllr. Harris reminded the meeting that the parish council insurance would cover volunteers working on behalf of the parish council, but not any power tools in private ownership. Our insurers would need proof of a risk assessment in place which could be a generic assessment to cover all sessions. The parish council will need to be informed of dates of each session involving volunteers.

The Chairman reminded the meeting that the Parish Council did not decide on changes to the Definitive Map. It was the responsibility of parishioners to apply for changes and/or upgrades to footpaths on their land or within the Parish. The Parish Council are consultees when applications are received by District or County Councils. All applications are then discussed as an agenda item at a meeting.

Sue Smith volunteered to co-ordinate a working group of volunteers for Public Rights of Way, on behalf of the Parish Council, and to organise dates for work to commence. Costs for meeting rooms would be met by the Parish Council, and any other help needed would be readily available.

There being no further business the Chairman declared the meeting closed.

The next meeting will be on Tuesday 4th January at 7pm at The Loft, Village Shop.